



SAMPLE HIRING ADS

ASSOCIATE:

Want to earn \$200,000 in your first year as an Associate in our practice!?

APPLY TODAY TO JOIN OUR TEAM!

Contact us at # _____ to set up an interview. Submit your resume to _____@____.com

HYGIENIST:

Be a Full-time Hygienist in our office making GREAT pay incentives! We are looking for a high producing Hygienist to work with our growing practice and great team. APPLY Today!

Contact us at # _____ to set up an interview. Submit your resume to _____@____.com

DENTAL ASSISTANT:

Make great pay as a Dental Assistant working with our productive Drs and team! APPLY TODAY! Looking to hire immediately.

Contact us at # _____ to set up an interview. Submit your resume to _____@____.com

Treatment Coordinator

Earn GREAT PAY and BONUSES as a Treatment Coordinator in our state-of-the-art General Dentistry practice! Looking for a professional person to help manage and get patients through their treatment plans. Sales training and Continuing Education available. Full-Time position only! APPLY NOW!!!

Contact us at # _____ to set up an interview. Submit your resume to _____@____.com

Office Manager

Earn great pay and bonuses as an Office Manager at one of our state-of-the-art General Dentistry practices! Looking for a professional person to help establish

and manage our practice and staff. Sales & Management training and Continuing Education available. Full-Time position only! APPLY Today!!!

Contact us at # _____ to set up an interview. Submit your resume to _____@____.com

Financial/Insurance Coordinator

Earn great pay and bonuses as a Financial/Insurance Coordinator in our practice! Looking for an organized and efficient person to help manage our accounts and collections. Full-Time position only! APPLY Today.

Contact us at # _____ to set up an interview. Submit your resume to _____@____.com

Scheduling Coordinator

Earn great pay and bonuses as a Scheduling Coordinator! Looking for an organized and efficient person to help manage our growing Doctor & Hygiene schedule. Full-Time position only! APPLY Today.

Contact us at # _____ to set up an interview. Submit your resume to _____@____.com

PR/New Patient Coordinator

Earn great pay and bonuses as the PR/New Patient Coordinator! Looking for a person with great communication skills to facilitate new patient flow and operate goodwill, charitable and promotional activities. PR & Marketing training and Continuing Education available. Full-Time positions only! APPLY NOW!!!

Contact us at # _____ to set up an interview. Submit your resume to _____@____.com

Please Note: These materials are being provided as suggestions and ideas from which to improve the success and viability of your practice. This is not to be taken as a guarantee that the information provided is appropriate to your practice. Due to the high ethical standard in business expected of MGE clients, it is assumed that each client and/or their staff would observe and follow applicable laws relating to employment, taxation and general business. Each practice, their owners, officers and staff are individually responsible for ensuring that any system implemented complies with the applicable federal, state and local laws, rules and regulations governing the place in which your practice is located. These suggestions do *not* constitute legal advice. You should seek advice from your own legal advisors as to what is appropriate to implement in your practice, prior to implementation. MGE: Management Experts, Inc is not responsible for any claims, real or otherwise, associated with this material and information or any part thereof.